



Institute of Telecom Technology and Management

MAHANAGAR TELEPHONE NIGAM LIMITED

Shadipur Telephone Exchange Building, Pandav Nagar, NEW DELHI-110008

REGN. NO. _____
(To be allotted by MTNL Office)

Training Course Opted For: ECE/CS & IT

PROFORMA FOR SUMMER INDUSTRIAL TRAINING 2019-20

1. NAME OF CANDIDATE :
2. DATE OF BIRTH :
3. FATHER'S NAME :
4. WHETHER WARD OF MTNL/
BSNL/DOT EMPLOYEE :
5. ADDRESS FOR
CORRESPONDENCE :
6. CONTACT NO :
7. E-MAIL ID :
8. NAME & ADDRESS OF
COLLEGE/INSTITUTION :
9. COURSE PURSUING : B.E./ B.Tech / Diploma / Others (Please Mention)
10. BRANCH OF TRAINING: : ECE / CS / IT
11. WHETHER ATTENDED TRAINING IN MTNL PREVIOUSLY : YES / NO
12. IF YES, NO. OF _____ WEEKS / MONTHS AND MONTH AND YEAR OF TRAINING:
13. DURATION OF TRAINING REQUIRED :
14. DATE OF COMMENCEMENT OF TRAINING :
15. HOW DID YOU COME TO KNOW ABOUT ITTM?
(a) FRIEND (b) INTERNET (c) COLLEGE T & P CELL (d) SENIORS AT COLLEGE
16. TRAINING CHARGES Rs _____ DD/Cash Receipt No _____ Dated _____

Affix
Self signed
Passport size
Photo

SIGNATURE OF CANDIDATE

For Office use only

Received with thanks from Mr/Ms _____ S/D/O _____, contact
Number _____ Registration No. _____ an amount of Rs. _____ through Cash/DD
(DD No. _____ dt _____ drawn on bank _____) vide receipt No.
_____ Dated _____ as industrial training charges for _____ Weeks/ Months industrial training
in ECE / CS & IT at ITTM starting from _____. Trainee is requested to report for training along with
original copy of this form at ITTM, Shadipur Telephone Exch Bldg., Pandav Nagar, N.Delhi-110008 at _____*
on the date of commencement of training.

(* The timing for the training may be changed as per batches schedules as decided by ITTM Shadipur)

ITTM, Delhi

(Instructions over-leaf)

Instructions for Students/Trainees

CHARGES FOR SUMMER INDUSTRIAL TRAINING 2019-20:

		Electronic and Communication Industrial Training Course	For IT and CSE Industrial Training Course
S. No.	Duration of Course	Fee Charges (excluding GST)*	Fee Charges (excluding GST)*
1	4 Weeks	7,000/-	Not Available at present
2	6 Weeks	8,000/-	10,000/-
3	8 Weeks	9,000/-	12,000/-
4	6 Months	12,000/-	15,000/-
5	6 Weeks (Diploma Stream) (Classes for this batch will be on Alternate Days)	4,000/-	5,000/-

* GST as per rule will be charged in addition to above charges. At present GST applicable is @ 18%

- Note:
1. For students registering upto 30th April for Summer training and 30th Nov for winter Training , a flat 10% discount shall be given.
 2. Special concession for Meritorious Students will be given (For First 15% , For Second 10% and for Third 05%) . For this concession the student has to provide a certificate issued by the institute regarding Rank during last semester attended.
 3. There are concessional fee charges for wards of MTNL/BSNL/DOT working employees. Please contact ITTM for the same.
 4. Rebate in training charges are offered in case students are deputed in groups by the Institute. Rebate @ 10 % if minimum 10 candidates are registered in group by the Institute and @ 20 % if minimum 25 candidates are registered in group by the Institute.

2. Enclosures to be submitted along with the Registration form:-

- a) Passport Size Photographs-3 Nos.
- b) Training Charges-DD/Cash receipt.
(DD should be in favor of MTNL, DELHI. Cash may be deposited with Sanchar Haat NCR, Ground Floor, ITTM, Shadipur).
- c) Sponsorship letter/ Copy of Identity Card from the college/Institution.
- d) In case of Ward of MTNL/ BSNL/DOT Working Employee - Attested photocopies of the Identity Card of the Employee and 10th class passing certificate of the candidate in addition to above documents.

3. How to Apply:

- A. Duly filled Registration Form (in triplicate) to be submitted at Sanchar Haat NCR, Ground Floor, ITTM, Shadipur (between 10.15A.M. to 04.00 P.M.)
- B. Training charges in cash/DD to be deposited after verification of the registration form at **Sanchar Haat NCR, Ground Floor, ITTM, Shadipur** between 10.15A.M. To 4.00P.M.
(Lunch hours: 1.30P.M. to 2.00P.M.)
- C. Training Charges once paid is not transferable. Refund, if any, will be as per MTNL approved industrial training refund policy.

Note:

It is clarified further that MTNL by way of accepting such requests of training does not bear any responsibility for any further employment of the student or of any kind of financial commitments.

The students are supposed to adhere to the rule regulations of MTNL strictly and abide by the safety measures practiced in MTNL, failing which MTNL is fully at liberty to discontinue the training at any stage even before the completion of the stipulated period without any reason. For this MTNL is not liable to be held responsible in any manner at any cost.

SIGNATURE OF CANDIDATE